

# Application for Enrollment Part 1 (for all students)

1. **Personal Information** Please type the information **EXACTLY** as it appears on your passport. Use blank spaces and hyphens as needed.

FAMILY NAME: \_\_\_\_\_  MALE  FEMALE DATE OF BIRTH: \_\_\_\_/\_\_\_\_/\_\_\_\_  
month / day / year

GIVEN NAMES: \_\_\_\_\_  
(first name, middle names) COUNTRY OF BIRTH: \_\_\_\_\_  
COUNTRY OF CITIZENSHIP: \_\_\_\_\_

**STUDENT'S PERMANENT ADDRESS IN HOME COUNTRY (REQUIRED):** **MAILING ADDRESS (if different):**

ADDRESS LINE 1: \_\_\_\_\_ ADDRESS LINE 1: \_\_\_\_\_

ADDRESS LINE 2: \_\_\_\_\_ ADDRESS LINE 2: \_\_\_\_\_

CITY: \_\_\_\_\_ CITY: \_\_\_\_\_

STATE/PROVINCE: \_\_\_\_\_ STATE/PROVINCE: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

FAX: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ AGENT (if applicable): \_\_\_\_\_

2. **Source** Where did you hear about our program?  friend  relative  Internet  fair  agent/representative/sponsor  
If you answered "agent/representative/sponsor" please provide us with their name on the line above (AGENT).

3. **Program of Study** Check the box next to every course you wish to apply for and write dates next to it. You can apply for multiple courses.

- Communication Skills \_\_\_\_\_  Youth Adventure \_\_\_\_\_  
 Integrated Skills \_\_\_\_\_  \_\_\_\_\_

4. **Housing** Please see a complete list of housing options. Do not send any housing deposits with this Application for Enrollment.

\_\_\_\_\_ I will locate my own housing. What is your occupation? \_\_\_\_\_

Please choose room occupancy you prefer:  single  double What are your interests? \_\_\_\_\_

Please number your choices (1,2,3) in order of preference. Special roommate request? \_\_\_\_\_

\_\_\_\_\_ Homestay (only choice in Youth course) \_\_\_\_\_ YMCA Special health needs or requirements? \_\_\_\_\_

\_\_\_\_\_ Tau House \_\_\_\_\_ I-House \_\_\_\_\_ UC Residence Hall (summer) Fees for accommodations are to be made payable to the housing providers and NOT to English Studies Institute. Although ESI facilitates contact between prospective students and housing providers as a service, the agreement for housing is between the student and the housing provider, and NOT between either party and ESI. ESI is in no way liable to either party to perform their respective obligations.

Check-in date \_\_\_\_\_ Check-out date \_\_\_\_\_

Check-in is normally the day before the start date of the course.

Check-out is normally the day after the course ends.

5. **Application Fee** There is a non-refundable application fee of \$100. Youth Adventure requires an additional non-refundable deposit of \$400, which will be applied to the course fee. You may pay by credit card, money order, or personal check in U.S. dollars drawn from a U.S. bank.

- I have enclosed a money order or check made payable to "ESI" in the amount of \$ \_\_\_\_\_  
 Please charge \$ \_\_\_\_\_ to my:  Visa  MasterCard CV2/CVC2 code: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Expiration Date (month/year): \_\_\_\_/\_\_\_\_

6. **U.S. Visa Information** Which type of visa will you use to enter the U.S.? \_\_\_\_\_ Please read the application directions carefully for important information about visa status. If you answered "F-1," you must complete Part 2 of the Application for Enrollment.

7. **Student Signature (REQUIRED):** I certify that the information on this form is correct to the best of my knowledge.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

# Application for Enrollment Part 2 (for F-1 students)

FAMILY NAME:

GIVEN NAME:

**U.S. Visa Information for all full-time students:** If you plan to apply for an F-1 student visa, answer all of the questions on this page that apply to you.

**a. Dependents**

Will dependents be traveling with you to the U.S.?  Yes  No

If YES, please tell us of their travel plans, including full names (list family names first), dates of birth, relationship to you (spouse or child), country of birth, country of citizenship, and SEVIS I.D. number if applicable.

**b. Organizational Sponsor's Funds**

Will you be sponsored by an organization?  Yes  No If YES, include a letter from your sponsor listing expenses the sponsor will pay.

Name of sponsoring organization (company, agency, foundation, or government):

- Sponsor's letter attached  Sponsor's letter on file at ESI

**c. Financial Verification**

If you are not sponsored by an organization, you must show that you have enough funds to cover tuition and living expenses while you are in the U.S. You can send either a bank statement or ask a bank official to complete the Bank Official Certification. Your bank statement or certification must show a numerical amount, and must be dated within 90 days of your application date. **Estimate your total expenses by multiplying the number of months of your course(s) times \$1,500 (estimated living expenses) and adding the tuition.** i.e.  $\$1500 + \$1045 = \$2545$

- I am enclosing a bank statement.  A bank official has completed the official certification below.

**Official Certification**

*This is to certify that the information furnished regarding personal savings is a true and accurate statement. This is not a guarantee of funds.*

Total available funds: \$ \_\_\_\_\_

Name of account holder: \_\_\_\_\_

Name of bank: \_\_\_\_\_

Bank location (city and country): \_\_\_\_\_

Name of bank official: \_\_\_\_\_

Bank official's signature: \_\_\_\_\_

Date (must be within 90 days of application date): \_\_\_\_\_

(bank official can stamp here)

**d. Statement of Financial Support (REQUIRED)**

The person who is financially responsible for the application MUST SIGN THIS SECTION. If someone else is providing funds for your tuition and living expenses, they must read and sign this statement. If you are responsible for yourself, sign the statement yourself.

*I have read the information regarding the cost of tuition and living expenses for the period of study at the English Studies Institute. I certify that these funds are available, and I accept full responsibility for these expenses.*

Name of person financially responsible: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

Signature (REQUIRED): \_\_\_\_\_ Date: \_\_\_\_\_

**e. For all students transferring from another school in the U.S., please provide the information requested below. You must also complete the Transfer Verification form.**

Name of school: \_\_\_\_\_ Your SEVIS I.D. number: \_\_\_\_\_

City: \_\_\_\_\_ SEVIS transfer release date: \_\_\_\_\_

Phone: \_\_\_\_\_ Dates of attendance: \_\_\_\_\_ to \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Will you travel outside the U.S. before beginning your studies at ESI?  Yes  No

**3. Submitting your Application for Enrollment**

If you are paying your application fee by credit card and do not plan to apply for an F-1 visa, you may submit this application via e-mail, fax, or mail. If you are paying your application fee by credit card or other means and plan to apply for an F-1 visa, you may submit this application via e-mail but must send accompanying documents. Your application will not be processed until these are received. **Please SIGN the application where required.**

**Thank you for your application. We look forward to welcoming you to English Studies Institute!**

Send applications or inquiries to:

**English Studies Institute**  
416 MLK Student Union Bldg. MC4500  
Berkeley, CA 94720-4500 USA  
Phone: (510) 643-6294 Fax: (510) 527-2777  
E-mail: info@esi.edu